



Enrollment Agreement

Completion of this agreement is required for enrollment into ABC Kiddie Kampus, Inc. The information in this agreement is necessary for ABC Kiddie Kampus to comply with state child care licensing regulations and to enable us to better understand your child and meet his or her needs.

This agreement made between _____ herein referred to as **Parent** and ABC Kiddie Kampus, Inc. herein referred to as **Center**.

The Parent hereby enroll their child(ren) at the Center and the Center Accepts the child(ren) for attendance upon:

1. Receipt of fully completed enrollment package
2. Full payment of first week's tuition
3. Payment of \$40.00 registration fee

Scheduled Attendance and Meals

Tuition and fees are based on the following scheduled attendance. The **Parent** will be charged additional tuition if their child(ren)s attendance increases beyond their regularly scheduled attendance.

Day	Hours of Care	Meals
Monday		B A L P
Tuesday		B A L P
Wednesday		B A L P
Thursday		B A L P
Friday		B A L P

Meal Definition: B = Breakfast, A = AM Snack, L = Lunch, P = PM Snack

Tuition Information and Financial Policies

Parent agrees to the weekly tuition amount of \$ _____ at the following terms:

- Tuition is due in advance of service rendered. Payment will be made no later than the first day of attendance for each week.
- Tuition is due for all days that you are contracted for. Payment is due whether your child is in attendance or not. In addition, payment is due if the center is closed, delays, or dismisses early.
- Tuition payments received after the close of business Wednesday, the week service is rendered, will carry a 10% late fee.
- **Parent** has the option to pay as far in advance as they choose upon prior authorization by the **Center**.
- A late pick-up fee of \$25.00 per half-hour will be assessed when a child is left beyond the center's operating hours. The late pick-up fee does not constitute an agreement to provide after-hours service.
- A nonrefundable annual registration fee of \$20.00 is due annually at a date specified by the **Center**. If the child has withdrawn from the center and subsequently re-enrolls, a new registration fee is due at that time.
- A \$30.00 bank service charge will be due for any check returned to the **Center** for insufficient funds.
- **Parent(s)** in arrears of tuition payment will be referred to a collection agency. In the event an account is sent to collections, **Parent** will be responsible for the balance of the account in addition to any collection and attorney fees associated with the collection of the account.
- Two weeks' written notice is required prior to the last day of attendance. If Parent does not give proper notice, **Parent** agrees to pay any fees or full tuition that may be due for the final two weeks regardless of child(ren)s attendance.

Other Terms and Conditions

- Your child may be disenrolled by the **Center** without prior notice in the sole opinion of the **Center**.
- **Parent** is required to promptly update any changes in information regarding enrollment package/information.
- If **parent** or other authorized persons fail to pick-up child or contact center, the **Center** holds the right to release child(ren) to the custody of child protective services or other local authorities.
- **Parent** agrees to notify Center by 9:00AM if child is expected to be absent.
- **Center** reserves the right to alter its policies, contracts and/or program at any time without prior notice to the **Parent**.

I certify that I have read, understand and accept all of the terms and conditions described in this Enrollment Agreement and the Parent Handbook.

I acknowledge that as part of this contract my child/ children can be released to the people listed on emergency contact form.

Initial _____ Date: _____

Enrollment Date: _____

Parent _____ Date _____

Center _____ Date _____